

MINGO COUNTY SCHOOLS RELEASE OF STUDENT DIRECTORY INFORMATION

TO: All Parents, Guardians, and Eligible Students (students who are eighteen or older)

Federal, state, and local policies allow schools to release certain types of student information without prior consent of the parent, guardian, or eligible student. The information is called "directory information" and consists of the student's name, address, telephone number, date and place of birth, major field of study, participation in officially recognized activities and sports, weight and height of members of athletic teams, dates of attendance, diplomas and awards received, the most previous educational institution/agency attended by the student, the student's grade level and enrollment status.

The primary purpose of directory information is to allow the school to include this type of information in publications such as the honor roll or other recognition announcements, yearbook, graduation programs, sports activity sheets, newspapers, and school newsletters. The information may also be released to other organizations if the school principal deems it appropriate. In addition, federal laws require schools to release the names, addresses, and phone numbers of students to military recruiters who request the information, unless the parent, guardian or eligible student has advised school officials not to disclose the information without prior written consent.

In addition, you have the right to refuse to allow personal photographs and/or video images to be used in school publications, releases to newspapers and other media, school system websites, school videotapes, and so on.

If you do **NOT** want the school to release any or all categories of directory information, photographs, and/or video images, you must notify the school officials. It will be assumed that the information listed below may be released for the remainder of the school year unless you notify school officials by _____. If you have questions, please feel free to call the school.

ONLY RETURN THIS FORM IF YOU DO NOT WANT INFORMATION RELEASED.

Student's Name: _____ Grade _____

The areas marked with an "X" are information that **I do not want released** during the remainder of this school year for the student named above.

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| _____ name | _____ participation in officially recognized activities and sports |
| _____ address | _____ weight and height of members of athletic teams |
| _____ telephone number | _____ dates of attendance |
| _____ date/place of birth | _____ diplomas and awards received |
| _____ major field of study | _____ most recent previous educational institution/agency attended |
| _____ enrollment status | _____ grade level |
| _____ photograph | _____ video images |

Signature of Parent, Guardian, or Eligible Student (eighteen or older)

Date